

Position: Reading Facilitator **Start Date:** January 22, 2019. **End Date:** June 22, 2019

Hours per week: Mondays (3:45 - 6:45) **Salary:** \$28/hour for reading facilitation or supervision. \$20/hour administrative work

Location: Highbridge Voices, 1360 Merriam Ave Bronx, NY

Job summary: Deliver three 20-40 minute supervised reading sessions to students in grades 4-6 in an after school setting. Supervise outdoor and indoor play time as well as dismissal. Provide opportunities for group and individual reading, according to the schedule of the program. Model and encourage enthusiasm for reading.

Principal Duties and Responsibilities

- Deliver 20-40 minute reading sessions to students. Sessions may include reading aloud and/or independent reading, as determined by the academic director and according to the program schedule.
- Incorporate direct instruction, discussion, projects and cooperative work to engage students, keep classes focused and infuse a lasting desire to learn
- Check for comprehension through formal and informal assessments.
- Collaborate with colleagues to ensure lessons are rigorous, clear, measurable, and aligned with Common Core State Standards
- Communicate effectively with students, parents, and colleagues
- Actively participate in the Highbridge Voices program as a whole by attending the choir performances, and assisting with special events including concerts, special guest events, and field trips.
- Work with the entire academic faculty to ensure messaging is consistent across the program.
- Collaborate with the entire Highbridge Voices staff to ensure quality delivery of services across all aspects of the program.
- Attend meetings, staff development, and training workshops as required

Requirements

- Bachelor's degree
- Experience working with children from diverse backgrounds
- Ability to follow a prescribed curriculum
- Two years of teaching
- Experience with classroom management

How to Apply

Please send an email expressing your interest in the position to academics@highbridgevoices.org with your résumé attached as a .pdf or MS word document.

In the subject line please write:

“Reading Facilitator– YOUR LAST NAME”

This position will remain open until filled and interviews will be held on an ongoing basis. No calls please.

ABOUT HIGHBRIDGE VOICES

The mission of Highbridge Voices is to use the performing arts to inspire excellence in the lives of children, ages nine to seventeen, living or attending school in the Highbridge community, and then to facilitate the transfer that experience of excellence into academic performance. Each semester, 120 students prepare a full-length concert comprised of classical, folk, Broadway, and popular choral music and performed in a number of different languages. Weekly, students spend eight hours in music program related activities.

Students also spend eight to ten hours each week participating in academic activities that range from math class, to homework assistance, to one-on-one tutoring. Highbridge Voices dedicates significant resources to its academic program and is committed to providing a high-quality experience designed to facilitate measurable improvements in the academic performance of its students.

For more information about our organization, please visit www.highbridgevoices.org.

Highbridge Voices is an equal opportunity employer and does not discriminate on the basis of race, sex, age, religion, or sexual orientation.

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